Email: office@hroa.us
Phone: (805) 238-9641
Fax: (805) 238-3430

2130 Heritage Loop Road
Paso Robles, CA 93446
Website: www.hroa.us

Request for Annual Preferred Delivery Methods, Representative and Rental Status

Civil Code §4041 requires each owner of a separate interest to provide written notice to the Association of all the following information annually. **Please provide the information in the form below and return the completed form to the Association within 30 days.** If you do not provide a valid delivery method pursuant to *Civil Code §4041*, the last mailing address provided in writing by the member or, if none, the property address shall be deemed to be the address to which notices are to be delivered. *(Civil Code §4041(c).)* To change your preferred delivery method or other information, contact the Association's designated contact in the Annual Policy Statement.

☐ By checking this box, I/We agree the below information will remain effective from year to year unless changed by a Member in writing.

1. **Member's Preferred Delivery Method (Check one or both and provide the information.)**
   NOTICE: Members do not have to provide an email address to the association.

   ☐ A valid mailing address: _____

   ☐ A valid email address: _____

2. **An alternate or secondary delivery method for receiving notices from the Association.**
   (Optional. Choose one or both, if desired, and provide the information.)

   ☐ A valid mailing address: _____

   ☐ A valid email address: _____

3. **The name, mailing address and, if available, valid email address of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest.**

   _____

   _____

4. **Is the separate interest –**

   ☐ Owner occupied   ☐ Rented   ☐ Developed, but vacant   ☐ Undeveloped

5. **Member Name (s):**_____

6. **Separate Interest/Property Address:**_____

7. **Return form to:**   By mail: Heritage Ranch Owners Association   By email: office@hroa.us
                        2130 Heritage Loop Road   By Fax: 805-238-3430
                        Paso Robles, CA 93446