

17.0 PLAN ACTIVATION, NOTIFICATION AND MOBILIZATION

17.1 PLAN ACTIVATION – WILDFIRE AND WINTER STORMS

This PLAN will be initiated by the on-duty Company Officer of CAL FIRE/SLO County Fire Station #33, who operates as the initial Incident Commander, after consulting with the General Managers (or their next in commands) from the HRCSD and HROA when a wildfire or winter storm is affecting the Community and has the potential to cause serious damage. When activated, the initial Incident Commander along with the General Manager (or next in command) from HRCSD will transition to a Unified Command and the General Manager (or next in command) from HROA will become the HROA Branch Director and support Unified Command.

A wildfire or winter storm may only require certain elements of this PLAN to be activated.

17.1.1 NOTIFICATION – WILDFIRE AND WINTER STORMS

When this PLAN is activated as the result of a wildfire or winter storm, notification of employees will be through normal communication methods.

17.2 PLAN ACTIVATION – EARTHQUAKES

This PLAN will be initiated by the on-duty Company Officer of CAL FIRE/SLO County Fire Station #33, who operates as the initial Incident Commander, after consulting with the General Managers (or their next in commands) from the HRCSD and HROA when an earthquake has affected the Community. When activated, the initial Incident Commander along with the General Manager (or next in command) from HRCSD will transition to a Unified Command and the General Manager (or next in command) from HROA will become the HROA Branch Director and support Unified Command.

The earthquake itself is the event that alerts the public and local agencies. The earthquake's ground motion can range from no damage to heavy damage, thereby affecting the extent and length of time the PLAN will be utilized. The focal point for reporting initial earthquake damage is the Emergency Command Center located in SLO County.

Upon feeling an earthquake, CAL FIRE/SLO County Fire Station #33, HRCSD and HROA personnel shall attempt to confirm if any damage has occurred, to what level the damage has occurred, (See Section 17.2.1) and proceed with the PLAN activation (See Section 17.3) as necessary. Notification to the Emergency Command Center should not be delayed.

ASSESSING DAMAGE:

Using your immediate observations from around the Community, find the description below which matches your observation and choose one of the three reportable levels listed, then follow the remaining steps below --

INTENSITY**REPORTABLE LEVEL**

1-	Not felt except by a very few people.	LOW
2-	Felt by only a few people; delicate objects may swing.	
3-	Felt quite noticeably indoors but not recognized as an earthquake.	
4-	Felt by most. At night, some awakened, dishes, windows, doors rattle, walls creak.	

5-	Felt by nearly everyone. Some dishes, windows, etc. broken; cracked plaster. Unstable objects, trees, poles and other tall objects may sway.	MODERATE
6-	Felt by all, many frightened, some heavy furniture or objects are moved. Few instances of fallen plaster or damage chimneys. Damage slight.	
7-	Everyone runs outdoors, damage varies from negligible in well-constructed buildings to considerable in poor construction.	

8-	Damage considerable in all but specially constructed buildings, partial collapse.	HIGH
9-	Damage considerable in most all structures. Wood frame structures thrown out-of-plumb, shifted off foundation, ground cracked conspicuously. Underground pipes broken, partial collapse of substantial buildings. Some liquefaction of soils.	
10-	Some well-built wooden structures destroyed. Most masonry and frame structures destroyed with foundations. Ground badly cracked. Railroad rails bent, landslides considerable from steep slopes, shifted sand and mud, considerable liquefaction.	
11-	Few, if any masonry structures remain standing. Bridges destroyed, broad fissures in ground, underground pipelines completely out of service. Rails bent greatly, earth slumps and land slips of soft ground.	
12-	Damage total, waves seen on ground surface, large objects thrown in air.	

DAMAGE IS THE BASIS FOR PLAN ACTIVATION:

A damaging earthquake is defined as ground motion that causes any of the following:

- One or more deaths
- Six or more injuries
- One or more structures suffering partial or complete collapse
- Any failure of communications, transportation, or utility systems
- Any other significant damage in the opinion of the on-duty Company Officer of CAL FIRE/SLO County Fire Station #33, with the agreement of the HRCSD and HROA representatives, if available.

If no damage has occurred, then no further action or automatic activation is required. However, upon discretion of the Unified Command, this PLAN may be fully or partially activated.

If damage has been confirmed, then the PLAN should automatically be activated.

17.2.1 NOTIFICATION – EARTHQUAKES

Each agency, (CAL FIRE/SLO County Fire Station #33, HRCSD and HROA) has a standing policy that should a significant earthquake occur meeting the HIGH criteria above, all staff is to return to work after taking care of their families and property. (See Section 17.3).

Fire Department personnel are to report to the CAL FIRE/SLO County Fire Station #33 initially to staff the equipment. If the equipment is staffed prior to their arrival they are to remain at the Incident Command Post.

HROA employees are to report as follows:

- Security/Code Enforcement – Report to the Support Control Center
- Gatehouse employees – Report to the Main Gatehouse
- Maintenance employees – Report to the Support Control Center
- Administrative employees and Board Members – Report to the Support Control Center
- Other HROA employees – Report to the Support Control Center

HRCSD employees are to report to the HRCSD Maintenance Yard.

If individuals do not respond and notifications are to be made, it will be the responsibility of each agency to notify their personnel. Notification would most likely be made in person or by telephone if they are working. It should be anticipated that the phone system will not be in service initially.

17.3 MOBILIZATION

I. THE FIRST RESPONSIBILITY OF EACH CAL FIRE/SLO COUNTY FIRE STATION #33, HRCSD AND HROA EMPLOYEE WILL BE TO HIS/HER FAMILY

- A. Conduct welfare check of family and residence
- B. Check on propane, electrical and water
- C. Treat/Transport injured
- D. Insure adequate food and water
- E. Once the welfare of CAL FIRE/SLO County Fire Station #33, HRCSD and HROA employee's family members have been assured, each employee should report to their designated location (See Section 17.2.1) when an earthquake meeting the HIGH criteria above has occurred.